

## **Acceptable Use of Technology Policy Pre-Kindergarten to Grade 3**

These expectations for electronics include student devices, AIS computers, Internet and all other technology resources at AIS.

1. I will use electronics responsibly and for schoolwork only.
2. I will ask for help if I don't know what to do.
3. I will only work on the programs and apps that my teacher tells me to use. I will only print if my teacher tells me to.
4. I will not share personal information about myself or anyone else on the Internet (like my name or a picture of me).
5. I will always login as myself and only share my passwords with my teacher and parents.
6. I will never use electronics to bully, hurt or frighten others.
7. I will tell an adult if I read or see something inappropriate when using electronics.
8. I understand that I can't copy words or pictures and hand it as my own work.

I understand that if I do not follow these agreements I might not be able to use my device, the Internet or other technology resources at AIS.

I will be informed of these guidelines by my teacher and staff at the school to help make sure I follow them.

## **Acceptable Use of Technology Policy Grades 4 and 5**

These expectations for electronics include student devices, AIS computers, Internet and all other technology resources at AIS.

1. I will use electronics responsibly and for school work only. I will be careful not to damage, change or tamper with the hardware, software, settings or the network.
2. I will ask for help if I don't know what to do.
3. I will only work on the programs and apps that my teacher has approved. I will only print if my teacher tells me to.
4. I will not share personal information about myself or anyone else on the Internet.
5. I will always log in as myself and only share my passwords with my teacher and parents.
6. I will never use electronics to bully, harass or frighten others.
7. I will tell an adult if I read or see something inappropriate when using electronics.
8. I will obey copyright laws. This means that I can't copy words or pictures and hand it as my own work and that I must give credit for the sources that I use.

I understand that if I do not follow these agreements I might not be able to use my device, the Internet or other technology resources at AIS.

I will sign my name to show that I understand these expectations and that I will follow them.

Student's Name \_\_\_\_\_

Student's Signature \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Grade \_\_\_\_\_ Date Signed \_\_\_\_\_