

Charter of Students' Rights and Responsibilities

I have the right to learn. It is my responsibility to appreciate learning for its own sake, to be responsible for my own learning, and to do nothing that would impede the learning of others.

I have the right to a school environment that is conducive to learning. It is my responsibility to treat school property with care, to dress and act appropriately, and to assist in making the school a clean, healthy and orderly place.

I have the right to be treated fairly and to be evaluated fairly by my teachers. It is my responsibility to do my own work, to avoid all forms of plagiarism, and to do nothing that would give me unfair advantage on a quiz, test, examination, or assignment.

I have the right to personal dignity and privacy. It is my responsibility to respect the privacy of others and to treat them in a dignified manner.

I have the right to feel that I belong to the school community. It is my responsibility to be accepting of others, to share knowledge by learning collaboratively when it is appropriate, and to do my fair share in group work situations.

I have the right to my personal possessions. It is my responsibility to treat the personal belongings of others with respect.

I have the right to be respected as an individual and to be treated courteously by everyone. It is my responsibility to be courteous and to treat everyone else respectfully regardless of age, gender, rank, or the job that they do.

I have the right to feel secure at school and to feel good about myself. It is my responsibility to behave in ways that enhance the self esteem of others.

I have the right to be heard and to express my point of view. It is my responsibility to listen to others, to hear their opinions courteously, to express my opinions in a civil manner, and to inform my own point of view through learning.

I have the right to be proud of my cultural heritage regardless of my ethnicity, language, religion or nationality. It is my responsibility to be respectful of, and to learn about, the cultural heritage of others.

Acceptable Use of Information Technology (IT) Agreement Grades 6 - 12

General understanding:

I understand that using the AIS wi-fi network is a privilege and not a right. Internet, email, and network use will be monitored. Information sent or received electronically or electronic devices used at school are subject to inspection at all times.

General use:

- I am responsible for the safety and security of my own internet capable device (laptop or tablet).
- I will have access to the network and the internet on campus for school purposes only.
- I will use my internet capable device (laptop or tablet) in classrooms, under the supervision of a teacher. I will not use my device during lunch.
- If I come across something that I feel is inappropriate while on the school network, I will advise a teacher so that effective filtering of such materials can take place.
- I will keep my passwords private in order to protect myself and my information.

Use in class:

- I will report to school each day with a fully charged internet capable device (laptop or tablet).
- I will use technology in each class as instructed by the classroom teacher.
- I will use my internet capable device (laptop or tablet) for class-related learning only.

Online behavior:

- **I will respect myself.**
 - I will select online names that are appropriate.
 - I will protect passwords, accounts and resources.
 - I will ensure that the information, images, and materials I post online are appropriated and will not put me at risk.
 - I will be positive and respectful with all online contributions.
 - I will not publish my personal details, contact details, or a schedule of my activities.
 - I understand that information (writing, photos, etc.) posted will possibly be online, available, and searchable forever.
 - I will report any attacks or inappropriate behavior directed at me.

- **I will respect others.**
 - I will not use electronic mediums to bully, harass, or stalk other people.
 - I will show respect for other people in my choice of websites: I will not visit sites that are degrading, pornographic, racist or inappropriate.
 - I will not abuse my rights of access and I will not enter other people's private spaces or areas.
 - While on campus I will use the school network and systems in a responsible and educationally appropriate manner. This also includes respecting each of my teachers and not using devices to do activities that they would deem to be inappropriate when in their classrooms.
 - I will protect others by reporting abuse; not forwarding inappropriate materials or communications.
 - I will protect others by ensuring that the information, images, and materials I post online are appropriate and will not put others at risk.

- **I will respect intellectual property.**
 - I will suitably cite any and all use of websites, books, media, photos, etc. in an appropriate way.
 - I will honor and appreciate license laws.
 - I will use and abide by the fair use rules.
 - I will not download or use materials that violate copyright on school devices.
 - I will request to use the software and media others produce.
 - I will act with integrity.

- **I will maintain and respect the school IT system.**
 - I will act in such a way as to not damage, disrupt, or vandalize the school IT systems. This includes both hardware and software.

By signing below I undertake to abide by this agreement which I have read and understood. I share these understandings:

- If I am participating in an inappropriate activity (that is not deemed to be grave misconduct), my consequences will be:
 - 1st offense – Device is taken away and returned at the end of the school day.
 - 2nd offense – Device is taken away and a parent must pick it up from the office.
 - 3rd offense – Privilege of having a device and internet access are taken away.
- The school has the right to immediately terminate internet service to any student involved in an event or activity it deems to be inappropriate or in breach of the spirit of this document. Grave misconduct will also include additional behavioral consequences.
- I will be a good citizen by following the *Charter of Student's Rights and Responsibilities* that is in my handbook.
- I understand that the *Charter of Student's Rights and Responsibilities* applies to all aspects of my schooling including activities that use digital or electronic media whether at home or at school.
- I understand that I need to use digital electronic media skillfully so as to ensure I uphold the *Charter of Student's Rights and Responsibilities* and that I must learn those skills.

Student's Name _____

Student's Signature _____

Grade _____ Date Signed _____

Parent Agreement

I/we have read the **Acceptable Use of Information Technology (IT) Agreement** and share these understandings.

- Teachers will give guidance on responsible citizenship while using IT at school.
- Parents will model and reinforce acceptable use of IT at home and abide by these principles when interacting with the school community.
- Parents will supervise student academic and social use of IT activities at home.
- The school will monitor Internet traffic at school and it will be filtered to the extent possible.

I/we agree to the rules as stated in this agreement.

Parent Name(s) _____

Parent Signature(s) & Date _____